

**LOWER ALLEN TOWNSHIP
BOARD OF COMMISSIONERS**

REORGANIZATION MEETING

January 5, 2026

6:00 PM

AGENDA

- 1. Call to Order by Recording Secretary. Proof of Publication.**
- 2. A Moment of Silence and the Pledge of Allegiance.**
- 3. SWEARING IN OF NEWLY ELECTED OFFICIALS - District Magistrate Delozier**
 - Joshua M. Nagy, Township Commissioner
 - Amanda M. Mutchler, Township Commissioner
 - Bonnie K. Miller, Township Tax Collector
- 4. Nomination and election of President of the Board of Commissioners**
- 5. Nomination and election of Vice-President of the Board of Commissioners**
- 6. BOARD AND COMMISSION APPOINTMENTS / REAPPOINTMENTS**
 - a. Accept a motion to reappoint Terry L. Lenker to the Lower Allen Township **Civil Service Commission** for a six (6) year term, beginning January 1, 2026.
 - b. Accept a motion to reappoint Salvatore F. Marone to the Lower Allen Township **Development Authority** for a five (5) year term, beginning January 1, 2026.
 - c. Accept a motion to reappoint Jay A. Blackwell to the Lower Allen Township **Planning Commission** for a four (4) year term, beginning January 1, 2026.
 - d. Accept a motion to reappoint Richard F. Schin to the Lower Allen Township **[Sewer] Authority** for a five (5) year term, beginning January 1, 2026.
 - e. Accept a motion to reappoint Richard F. Schin to the Lower Allen Township **Stormwater Authority** for a five (5) year term, beginning January 1, 2026.
 - f. Accept a motion to reappoint Andrew J. Ritter, Jr. to the Lower Allen Township **Vacancy Board** for a two (2) year term, effective January 1, 2026.
 - g. Accept a motion to reappoint Ronald A. Massott to the Lower Allen Township **Zoning Hearing Board** for a three (3) year term, beginning January 1, 2026.

7. SWEARING IN OF NEWLY APPOINTED OFFICIALS - District Magistrate Delozier

8. TOWNSHIP OFFICER APPOINTMENTS / REAPPOINTMENTS

- a. Accept a motion to adopt **RESOLUTION 2026-R-01**, reappointing Rebecca L. Davis and Nathaniel C. Sterling as **Township Secretary** and **Assistant Township Secretary** respectively for a two (2) year term and establishing compensation.
- b. Accept a motion to adopt **RESOLUTION 2026-R-02** reappointing Rebecca L. Davis as **Township Manager** for a two (2) year term.
- c. Accept a motion to adopt **RESOLUTION 2026-R-03** reappointing the firm of Brown Schultz Sheridan & Fritz as the **Township Auditors** for a two (2) year term.
- d. Accept a motion reappointing the firm of Caldwell & Kearns, P.C., in the persons of Steven P. Miner and Robert W. Diehl as **Township Solicitor** and **Alternate Township Solicitor** respectively, effective January 1, 2026.
- e. Accept a motion reappointing the firm of Rettew as **Township Engineer**, effective January 1, 2026.
- f. Accept a motion reappointing Timothy Wargo and Christopher Hoover of Hoover Engineering as **Township Sewage Enforcement Officer** and **Alternate Sewage Enforcement Officer** respectively, effective January 1, 2026.
- g. Accept a motion reappointing Alycia J. Knoll and Rebecca L. Davis as **Treasurer** and **Assistant Treasurer** respectively, effective January 1, 2026.
- h. Accept a motion reappointing the Cumberland County Assessment Office as the **Delinquent Street Light Assessment Collector**, effective January 1, 2026.

- 9. Approval of Meeting Minutes:** Budget Meeting of October 20, 2025
 Regular Meeting of October 27, 2025
 Regular Meeting of December 8, 2025

- 10. Audience Participation:** Any item on the agenda or any business pertinent to the Township. We ask that all attendees sign in and those speaking must state their name and address for the record. Please limit discussions to five (5) minutes per person.

11. CONSENT AGENDA

Any Commissioner, staff member, or anyone in attendance who would like to have an item on the Consent Agenda removed for further discussion can request so now. Is there a request for the removal of an item(s) on the Consent Agenda?

Accept motion to approve the items on the Consent Agenda, which are listed as follows:

- a. Check Register of December 13, 2025 in the amount of \$428,544.75.
- b. Check Register of December 19, 2025 in the amount of \$325,591.53.
- c. Check Register of December 26, 2025 in the amount of \$107,649.00.
- d. Check Register of December 31, 2025 in the amount of \$59,265.10.
- e. Payment to Pennsy Supply, Inc in the amount of \$51,963.12, for materials for the 2025 Infrastructure and Paving Project.

12. VICE PRESIDENT

- a. Accept a motion to approve a manual Check Register of December 29, 2025 in the amount of \$1,475.00 to Eckert, Seamans, Cherin & Mellott for legal services.

13. PUBLIC WORKS

- a. Discussion and possible action: Approving payment to Cleveland Brothers Equipment Company Inc, in the amount of \$344,133.71 for the purchase of a leaf turner. This was a 2025 budgeted item.
- b. Discussion and possible action: Approving payment to L.B. Smith Ford Lincoln, Inc, in the amount of \$64,680 for the purchase of a work truck for the Environmental Department. This is a 2026 budgeted item, being purchased from the Stormwater Fund.

14. MANAGER

- a. Discussion and possible action: Adopting **RESOLUTION 2026-R-04**, petitioning the Pennsylvania Liquor Control Board (PLCB) to continue local noise enforcement of liquor licensed establishments in Lower Allen Township.
- b. Discussion: Cancelling the January 12, 2026, Board of Commissioners Meeting.

15. COMMISSIONERS REPORTS

16. UPCOMING MEETINGS: Monday, January 12, 2026, at 6:00 PM (*if needed*)
Monday, January 26, 2026, at 6:00 PM
Monday, February 9, 2026, at 6:00 PM

17. ADJOURN